

# Witney Town Council

**Mrs Sharon Groth FSLCC ACMI**  
Town Clerk

**Cllr Duncan Enright**  
Mayor of Witney



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Date Not Specified

To: Members of the VE Day 75 Working Party – Cllrs J King (Chair), J Aitman, R, O Collins and D Enright  
(and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **Town Council** to be held in the Council Chamber, Town Hall on **Monday, 2nd September, 2019 at 4.00 pm** for the transaction of the business stated below.

## RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. **ELECTION OF CHAIR**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST**
4. **COMMITTEE TERMS OF REFERENCE**
5. **COMMEMORATIVE EVENTS**

A handwritten signature in blue ink, appearing to read 'S. Groth'.

Town Clerk